1. **Event approval**

With this milestone, teams can present their event plan to the Project with details for required funding and necessary resources and sets out a path to achieving the delivery of an event. This milestone needs to be completed before local teams can go ahead with the next steps in delivering an event and can also help in identify any necessary extra training or certificates necessary. This milestone will be completed on the approval from Dr. K.

1. **Obtain funding**

This milestone will require the team to present the event to sponsors and how the funds will be split between each phase. This milestone will be completed once the funding goal is met.

1. **Marketing plan**

A marketing plan is an important milestone to achieve as it will draw further sponsors and attendees to the event and to achieve the goal of the project in educating and spreading entrepreneurship. Research will need to be conducted to identify the best possible marketing process will limiting the necessary expenditures. This milestone can be considered complete once a formal marketing plan is approved.

1. **Communication updates**

Throughout the project, constant communication with the sponsor will be necessary regarding updates on project timelines, budgets and upcoming needs. Open communication with the stakeholders can open the way for feedback during the project and prevent any issues. Tasks can include regular meetings with the sponsor(s) regarding the status of the project and can be considered complete when the project is delivered.

1. **Reaching key performance indicators (KPI)**

KPIs are measurable goals that assist in monitor the overall performance and can help identify possible areas for improvement or adjustment. Tasks include costs and utilization of funds for each area.